

## CHILTERN DISTRICT COUNCIL

### MINUTES of the Ordinary Meeting of the CHILTERN DISTRICT COUNCIL

held on **27 MAY 2015**

**PRESENT:** Councillor N Brown - Immediate Past Chairman  
M Harker - Vice-Chairman

Councillors:	D I Allen	Councillors:	D J Lacey
	A K Bacon		P E C Martin
	D J Bray		D W Phillips
	J A Burton		C J Rouse
	I A Darby		M W Shaw
	M Flys		P N Shepherd
	C J Ford		L M Smith
	J L Gladwin		M R Smith
	A S Hardie		M Stannard
	G K Harris		M W Titterington
	M J Harrold		D M Varley
	P J Hudson		N I Varley
	C J Jackson		H M Wallace
	C M Jones		E A Walsh
	P M Jones		F S Wilson
	R J Jones		

**APOLOGIES FOR ABSENCE** were received from Councillors S P Berry, E A Culverhouse, A J Garth, J E MacBean, S A Patel, N M Rose, J J Rush and C J Wertheim

#### 115 MINUTES

The Minutes of the meeting of Council held on 25 February 2015 were approved as a correct record.

#### 116 DECLARATIONS OF INTEREST

Cllr G Harris declared a personal interest in respect of Agenda Item 6.3 – Planning Committee minutes on 12 March 2015 Application CH/2015/0303/KA which was in respect of his home address.

#### 117 ANNOUNCEMENTS

##### (a) Chairman's Engagements

A list of Engagements carried out by the Chairman and Vice-Chairman of the Council between 26 February and 27 May 2015 had been circulated.

**(b) Chairman's Announcements**

The Chairman advised that a Joint Member Briefing was scheduled on Monday 1 June 2015 at 5.30pm in the Council Chamber at South Bucks District Council to discuss progress on the Peer Review Action Plan. It was noted that an IT training session was due to be held for Members on Wednesday 3 June at 6.30pm in the Council Chamber at Chiltern District Council.

**(c) Announcements from the Leader of the Cabinet**

The Leader of the Cabinet had no announcements to make.

**(d) Announcements from the Head of Paid Service**

The Chief Executive had no announcements to make.

**(e) Petitions**

No petitions were submitted.

**118 JOINT APPOINTMENTS AND IMPLEMENTATION - 15 APRIL 2015**

It was moved by Councillor I Darby, seconded by Councillor M Stannard and

**RESOLVED –**

**That the Minutes and Resolutions of the Joint Appointments and Implementation Committee held on 15 April 2015, be received.**

**119 SERVICES OVERVIEW - 10 MARCH 2015**

It was moved by Councillor J Burton, seconded by Councillor L Smith and

**RESOLVED –**

**That the Minutes and Resolutions of the Services Overview Committee held on 10 March 2015, be received.**

**120 PLANNING - 12 MARCH 2015**

It was moved by Councillor D Phillips, seconded by Councillor J Burton and

**RESOLVED –**

**That the Minutes and Resolutions of the Planning Committee held on 12 March 2015, be received.**

**121 AUDIT & STANDARDS - 19 MARCH 2015**

It was moved by Councillor J Gladwin, seconded by Councillor D Phillips and

**RESOLVED –**

**i) That the Minutes and Resolutions of the Audit & Standards Committee held on 19 March 2015, be received; and**

**ii) That the recommendations included in Minute No. 24 be adopted.**

**122 LICENSING & REGULATION - 26 MARCH 2015**

It was moved by Councillor N Shepherd, seconded by Councillor P Jones and

**RESOLVED –**

**That the Minutes and Resolutions of the Licensing & Regulation Committee held on 26 March 2015, be received.**

**123 PLANNING - 2 APRIL 2015**

It was moved by Councillor D Phillips, seconded by Councillor J Burton and

**RESOLVED –**

**That the Minutes and Resolutions of the Planning Committee held on 2 April 2015, be received.**

**124 PERSONNEL - 14 APRIL 2015**

It was moved by Councillor M Smith, seconded by Councillor P Hudson and

**RESOLVED –**

**That the Minutes and Resolutions of the Personnel Committee held on 14 April 2015 be received.**

**125 PLANNING - 30 APRIL 2015**

It was moved by Councillor D Phillips, seconded by Councillor J Burton and

**RESOLVED –**

**That the Minutes and Resolutions of the Planning Committee held on 30 April 2015 be received.**

**126 CABINET MINUTES**

It was moved by Councillor I Darby, seconded by Councillor M Stannard and

**RESOLVED –**

**That the Minutes and Resolutions of the Cabinet held on 24 March 2015 be received and the recommendations contained in Minute 97 be adopted; and the recommendation in Minute 91 was deferred pending a legal challenge from a third party in respect of the Chalfont St Peter Neighbourhood Plan.**

**127 CABINET REPORTS**

There were no cabinet reports.

**128 QUESTIONS**

There were no questions.

**129 JOINT ARRANGEMENTS AND OUTSIDE ORGANISATIONS**

There were no reports.

**130 MOTIONS (IF ANY)**

No Motions had been received.

**131 BUSINESS CASE FOR A SHARED ENVIRONMENTAL HEALTH SHARED SERVICE**

Councillor I Darby moved; and Councillor M Stannard seconded;

**RESOLVED**

- i. That the case for a shared Environmental Health Services is proven and that both Councils should proceed to establish a shared Environmental Health Service;**
- ii. That subject to consultation with staff and a formal agreement between the Councils, the services of staff in Chiltern District Council's Environmental Health Service be put at the disposal of South Bucks District Council under Section 113 of the Local Government Act 1972 so they can work across the two local authority areas; and**
- iii. That the Chief Executive in consultation with the Cabinet Leader and the Head of Health and Housing be authorised to finalise the terms of any legal documentation required to give effect to recommendation 2 above.**

### **132 CUSTOMER SERVICES SHARED SERVICE REVIEW**

Councillor Darby moved; and Councillor M Stannard seconded;

#### **RESOLVED**

- i. That the case for a shared Customer Services Service is proven and that both Councils should proceed to establish a shared Customer Services Service;**
- ii. That subject to consultation with staff and a formal agreement between the Councils, the services of staff in Chiltern District Council's Customer Services be put at the disposal of South Bucks District Council under Section 113 of the Local Government Act 1972 so they can work across the two local authority areas; and**
- iii. That the Chief Executive in consultation with the Cabinet Leader and the Head of Customer Services be authorised to finalise the terms of any legal documentation required to give effect to recommendation 2 above.**

### **133 APPOINTMENT OF ACTING CHIEF EXECUTIVE**

Bob Smith, Director for Services left the Council Chamber during consideration of this item.

Councillor I Darby moved and Councillor M Stannard seconded

#### **RESOLVED:**

**That the appointment of Mr Robert Smith as Acting Chief Executive, Head of Paid Service, Returning Officer, Electoral Registration Officer and Clerk to the Chilterns Crematorium Joint Committee with effect from 1 July 2015 be approved.**

**The meeting ended at 6.52 pm**